

Registration form

Forchheimer Guest House
Technion – Israel Institute of Technology

First name: _____ **Family name:** _____

Address: _____

Citizenship: _____ **Passport / Identity card no.** _____

Arrival date: _____ **Departure date:** _____ **Total nights:** _____ **Room no.** _____

Number of additional room guests: _____

Guest names:

_____ **Passport / Identity card no.** _____

_____ **Passport / Identity card no.** _____

_____ **Passport / Identity card no.** _____

I am aware that the presence of additional guests in the room is prohibited by Technion regulations. I am aware that the daily rate per night is \$ _____ exclusive of meals.

Name of hosting department / faculty: _____

Name of Host: _____ **Position of Host:** _____

As per my request, I am able to use the telephone in my room for calls outside the Technion. The cost of all telephone calls made from my room is in accordance with Technion phone records. Payment in full will be made upon my departure or at any earlier date I am requested to do so by Technion authorities.

If departing outside of office hrs (07:30 – 15:30), and for your convenience and to prevent delays on your checkout day, you may settle your bill in advance or the night before you leave; otherwise, your credit card will be charged.

When leaving, be sure to leave the key-cards at the reception desk. If the office is closed, drop off the key-cards in the box next to the guest house exit door.

For unreturned key-cards there will be a \$3. – charge for the cost of the key.

I certify that the Technion Israel Institute of Technology is not responsible for loss or damage to valuables that remain in my room.

I am aware that smoking and pets are prohibited in the Forchheimer building and in rooms.

The following credit card information is for room and telephone charges:

Visa / Master card / American express

C.C. Number: _____ **Expiry:** _____

Name of card owner: _____

I, the undersigned below, name: _____ **, certify the above.**

Signature: _____

date: _____